

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF
SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF
AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION**


(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of Children in Schools** developed by NCPCR and the **National Building Code**)

PART –A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSDE to the school	2430300
2	Name of the school as per affiliation letter of CBSE	GUIDANCE FOUNDATION
3	Address of the School	TALAI,JARUR,RAGHUNATHGANJ JANGIPUR,MURSHIDABAD - 742235
4	Standard/level/class up to which school is running	Class – X
5	Is the name and address of school in CBSE affiliation letter and state NOC/Recognition/U-DISE exactly the same	YES
6	U-DISE code allotted to the school	19072502203
7	Name and address of the Trust/Society/Company(under section - 8) running the school as on date	GUIDANCE FOUNDATION 197, Park Street , Kolkata – 17
8	Is the Trust/Society/company duly registered with the competent registering authority and the registration is valid as on date?	YES
9	Purpose of present application :	Upgradation
10	Location of school	Rural & Panchayat area VILL - TALAI , P.O – JARUR P.S – RAGHUNATHGANJ DIST.- MURSHIDABAD PIN – 742235


Signature of Principal
Principal


(Signature of D.E.O)
Dist. Inspector of Schools

APPENDIX-III




10	Has the school obtained Recognition Certificate from the state Government from class – 1 to 8 th	YES
11	Number of Recognition Certificate from class – 1 to 8 th and date of issue	103-SC/AIS/NOC Date: 16/12/2019
12	Is the school affiliated to any other board besides CBSE for Class-X or XII examination?	No
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
13	Is the school situated on a single contiguous plot of land bounded on all sides by Pucca Boundary Wall?	Yes
14	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	partially bounded
15	Total area (in square meters) in respect of 13 and 14 above on which the school is situated:	17,479 Sq. Meter
16	The land is in the possession of the school/ Trust / Society / Company legally by way of:	Deed of Conveyance
17	Name of the Owner/Lessee of the land in respect of point-16 above:	GUIDANCE FOUNDATION
18	In case the land is in the possession of the society/ school by way of lease as per State Government norms, the period of the lease:	N.A
19	Is any public road, canal or thorough-fare, HT line etc. Passing through the land in respect of point- 15 above?	NO
20	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES
20(a)	If yes the date of last inspection:	27 th February, 2020
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES
21(a)	If yes the date of last inspection:	22 nd September, 2019
22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES
22(a)	If yes the date of last inspection:	16 th Jan, 2020 & 25 th Feb, 2020

(Signature of Principal)

Principal

(Signature of D.E.O)

Dist. Inspector of Schools

INFORMATION REGARDING THE STAFF		
23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES
24	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES
25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES
26	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	YES
 Secretary GUIDANCE FOUNDATION Jagajpur, Murshidabad, 742235 Signature with stamp (of School Manager/Correspondent)		 Principal GUIDANCE FOUNDATION Taki, Jagajpur, Murshidabad, Pin-742235 Signature with stamp (of School Principal)
PART-B (This part is to be filled-up by the District Education officer after verifying all supporting documents and certificates in original and visiting the school)		
File No..... Date of Issuance.....		
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	YES
2.	Is the school recommended for extension / upgradation of affiliation?	YES
Signature (Name and Stamp of Issuing DEO) DISTRICT EDUCATION OFFICER/NAME OF DISTRICT  Dist. Inspector of Schools (S.E.) Murshidabad		